



## **Volunteer and Internship Guidelines**

All CAPP volunteers and interns must submit a BCI before being accepted. A copy of your BCI can be obtained from the Attorney General's Office on 150 South Main Street in Providence. For more information on how to obtain a BCI visit the RI Bureau of Criminal Identification website <http://www.riag.ri.gov/bci/records.php>.

### **Internship/Volunteerism Process**

- Volunteer Coordinator will conduct an interview with qualified candidates
- Candidates will attend an hour orientation session
- Candidates will meet with program managers to create learning plan and commitment schedule
- Program managers will provide on the job training objectives
- Program managers will provide on-going support and track progress

### **Before committing to volunteer you should consider:**

- Research the causes or issues that are important to you.
- Consider the skills and talents you have to offer.
- Think about areas where you can learn something new.
- Match your goals with our mission.
- Don't over-commit yourself.
- Consider virtual or online volunteering "slacktivism"
- And most importantly:  
Bring your heart and your sense of humor to your volunteer service, along with a enthusiastic spirit, which in itself is a priceless gift.